



Request for Qualifications

PREQUALIFICATION PACKAGE

For

Classroom, Health/PE and Fine Arts Addition

Colonial Forge High School

Stafford County, Virginia

RFQ #1210143

November 12, 2014



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November 12, 2014

REQUEST FOR QUALIFICATIONS

RFQ #1210143

Sealed Request for Qualifications (**RFQ #1210143**) will be received by the Stafford County Purchasing Office from qualified firms for the construction of the Classroom, Health/PE and Fine Arts Additions and Renovations at Colonial Forge High School for Stafford County Public Schools. Requests for Qualifications will be accepted until **3:00 P.M., Wednesday, December 10, 2014**, at which time they will be opened in the Purchasing Office, Stafford County Administration Center, 1300 Courthouse Road, Stafford, Virginia. Request for Qualifications received after that time will be rejected.

Please be observant of all instructions and specifications. Should any questions arise concerning this Request for Qualifications, contact the County of Stafford Purchasing Office at (540) 658-8611.

The County of Stafford reserves the right to accept or reject, in whole or part, any and all Request for Qualifications and to waive informalities.

Anita Perrow
Purchasing Manager



PREQUALIFICATION PACKAGE

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**Request of Qualifications
For the
Classroom, Health/PE and Fine Arts Additions
Colonial Forge High School
Stafford County, Virginia**

Contractors interested in submitting construction Bids on the construction of the Classroom, Health/PE and Fine Arts Additions at Colonial Forge High School Project for Stafford County Public Schools, in Stafford County, Virginia, are invited to prequalify in accordance with the Prequalification Process adopted by the Stafford County Public Schools, (hereinafter referred to as "SCPS" or "Owner").

Contractors:

General Contractors are the only Contractors required to prequalify to Bid for the Project. Subcontractors are not required to prequalify. Hereinafter, "Contractors" as used herein refers to General Contractors. Only those Contractors who prequalify to Bid in accordance with SCPS's Prequalification Process will be eligible to submit a construction Bid for the Project as listed herein.

Prequalify to Bid Package:

Contractors wishing to Prequalify may obtain a Prequalification Package online at <http://staffordcountyva.gov/Bids.aspx?CatID-23> or from:

Stafford County Public Schools
Facilities Planning, Design and Construction Department
31 Stafford Avenue
Stafford, VA 22554
(540) 658-6540
Attention: Scott Horan

Deadline for Submittals:

Only a fully completed original applications will be considered and shall be received prior to 3:00 PM, Wednesday, December 10, 2014. No late applications will be considered. Applications shall be addressed to:

To: Stafford County
Purchasing Office
1300 Courthouse Road
P.O. Box 339
Stafford, Virginia 22555-0339

The outside of the envelope shall be clearly marked "Prequalification Application – Colonial Forge." Timely delivery is the responsibility of the submitting Contractors.

Classroom, Health/PE and Fine Arts
Colonial Forge High School
(RFQ #1210143)

Stafford County Public Schools

The Project:

This project is generally comprised of, but not limited to, the following work:

1. The additions are intended to be constructed while students and faculty occupy the existing high school. Construction phasing will be carefully coordinated with the school schedule. It will be imperative to provide fencing around the areas of construction to create a secured construction work zone and to separate students and staff from construction activities. Contractor laydown and parking areas will be established with the owner, and these areas will be fenced and secured. Work and delivery schedules will be coordinated with the school schedule to minimize impacts to students, staff and parents during construction.
2. Construction of approximately 17,258 square feet of new construction and 1,948 square feet of renovation at multiple locations in and around the existing 1999 school. Key program elements include:
 - (1) security vestibule
 - (1) additional general purpose classroom
 - (2) JROTC classrooms
 - (1) I.H.M. classroom
 - (1) EMT lab
 - (1) governor's school science lab and associated support spaces
 - (1) wellness room
 - (2) multi-purpose classrooms
 - (1) training suite
 - (2) drama classrooms and associated storage
 - (1) drama tech classroom
 - (1) orchestra classroom and associated support spaces

Consistent with the existing structure, additions will be a structural steel frame or bearing masonry with utility brick veneer to match existing. To maintain a consistent image for the school, interior and exterior finishes in each addition and renovation will borrow heavily from the finishes in the existing building. The project is designed to be LEED Silver equivalent, but will not pursue certification.

3. Site improvements are limited to utility relocations and connections, grading, paving, and landscaping immediately adjacent to the proposed additions and renovations. Stormwater from the additional roof areas will be conveyed to the nearest existing storm sewer system which drains to an existing detention basin. Filterra's will be installed to address stormwater quality requirements. The VSMP will be secured under the 2009 Virginia Stormwater Management Program regulations.
4. Mechanical work includes new packaged HVAC equipment for additions and modifications to existing HVAC systems for renovations. All systems will tie into the existing Building Automation System (BAS). The heating, ventilating and air conditioning systems will be designed based on the criteria set forth in the 2012 Virginia Uniform Statewide Building Code, ASHRAE Standard 90.1-2010 and the ICC International Mechanical Code 2012.

5. Electrical work includes new lighting, power and data at all additions and renovations. The secondary electrical service, building power distribution, and emergency power distribution will be modified as needed to serve the additions. Low-voltage systems including fire alarm, central clock, telephone, intercommunication, security and access control, media, etc. will be extended to serve the additions. The Electrical Systems shall be designed based on the criteria set forth in the 2012 Virginia Uniform Statewide Building Code, 2012 International Building Code (IBC), the 2011 National Electric Code (NEC), 2010 National Fire Alarm Code (NFPA 72) and the 2012 International Energy Conservation Code (IECC).
6. Plumbing work includes new fixtures to serve the increased capacity of the school. All domestic water needs will be provided from the existing building water system. Gravity chemical waste and vent system will serve all Science Laboratory fixtures, drains and equipment, as required. Plumbing Systems for the building alterations and additions will be provided based on the requirements set forth in the Virginia Uniform Statewide Building Code 2012 edition; International Plumbing Code 2012 edition, and ICC/A117.1 "Accessible and Usable Buildings and Facilities", 2003 edition. A hydraulically designed, automatic, wet pipe sprinkler fire protection system will be provided throughout the building additions according to NFPA-13, "Standard for Installation of Sprinkler Systems", 2010 edition. Sprinkler system classification will be Light Hazard, Ordinary Hazard Group 1 and Ordinary Hazard Group 2 as required. Fire Protection Systems for the building will be provided based on the requirements set forth in the Virginia Uniform Statewide Building Code 2012; the National Fire Protection Association National Fire Codes.
7. The site is anticipated to be available for construction June 17, 2015. (Actual award will take place prior to that date. Bidding is planned for Jan/Feb 2015). Substantial Completion **will be phased with the final phase to be completed July 29, 2016.**

Contractors shall be prequalified without regard to race, religion, color, sex, and national origin or disability.

END OF INVITATION TO PREQUALIFY TO BID

STAFFORD COUNTY PUBLIC SCHOOLS PREQUALIFICATION PROCESS FOR CONSTRUCTION PROJECTS

Pursuant to Code of Virginia §2.2-4317 Stafford County Public Schools ("SCPS") adopts the following as its prequalification process to prequalify prospective Contractors to bid on selected projects:

1. The Assistant Superintendent for Operations or his designee may, in his discretion, when he believes it to be in the best interests of SCPS, require prequalification of prospective Contractors to Bid on a specific construction Project for SCPS. The purpose of such prequalification shall be to limit prospective Bidders for such construction Project to Contractors who show themselves to be qualified to construct the Project. When the prequalification process is used for a Project, only Contractors who have complied with the prequalification process and been found qualified will be eligible to submit Bids for the Project.
2. The Assistant Superintendent for Operations or his designee shall develop the appropriate documentation for potential Contractors to apply for prequalification. The Assistant Superintendent for Operations or his designee may prescribe in such documentation specific mandatory requirements Contractors must meet in order to prequalify for specific Projects.
3. In conducting prequalification of potential Contractors, the Assistant Superintendent for Operations or his designee shall follow this prequalification process and the requirements of Code of Virginia §2.2-4317.
4. The documentation used in SCPS's prequalification process shall set forth the criteria upon which the qualifications of prospective Contractors will be evaluated. The documentation shall request of prospective Contractors only such information as is appropriate for an objective evaluation of all prospective Contractors pursuant to such criteria. The documentation shall allow the prospective Contractor seeking prequalification to request, by checking the appropriate box, that all information voluntarily submitted by the Contractor as part of its prequalification application shall be considered a trade secret or proprietary information subject to the provisions of subsection D of Code of Virginia §2.2-4342.
5. In all instances in which SCPS requires prequalification of potential Contractors for construction Projects, advance notice shall be given of the deadline for the submission of prequalification applications. The deadline for submissions shall be sufficiently in advance of the date set for the submission of Bids for such construction so as to allow the prequalification process to be accomplished.
6. At least thirty (30) days prior to the date established for submission of Bids or Proposals under the procurement for which the prequalification applies, SCPS shall advise in writing each Contractor who submitted an application whether that Contractor has been prequalified. In the event that a Contractor is denied prequalification, the written notification to the Contractor shall state the reasons for the denial of prequalification and the factual basis of such reasons.
7. A decision by the Assistant Superintendent for Operations or his designee under this prequalification process shall be final and conclusive unless the Contractor appeals the decision as provided in Code of Virginia §2.2-4357.
8. SCPS may deny prequalification to any Contractor only if SCPS finds one of the following:
 - a. The Contractor does not have sufficient financial ability to perform the Contract that would result from such procurement. If a bond is required to ensure performance of a Contract, evidence that the Contractor can acquire a surety bond from a corporation included on the United States Treasury list of acceptable surety corporations in the amount and type required by the public body shall be

- sufficient to establish the financial ability of the Contractor to perform the Contract resulting from such procurement;
- b. The Contractor does not have appropriate experience to perform the construction project in question;
 - c. The Contractor or any officer, director or owner thereof has had judgments entered against him/her within the past ten (10) years for the breach of Contracts for governmental or nongovernmental construction, including, but not limited to, design-build or construction management;
 - d. The Contractor has been in substantial noncompliance with the terms and conditions of prior construction Contracts with public body without good cause. If the public body has not contracted with a Contractor in any prior construction Contracts, the public body may deny prequalification if the Contractor has been in substantial noncompliance with the terms and conditions of comparable construction Contracts with another public body without good cause. A public body may not utilize this provision to deny prequalification unless the facts underlying such substantial noncompliance were documented in writing in the prior construction project file and such information relating thereto given to the Contractor at that time, with the opportunity to respond.
 - e. The Contractor or any officer, director, owner, project manager, procurement manager or chief financial official thereof has been convicted within the past ten (10) years if a crime related to governmental or nongovernmental construction or contracting, including but not limited to, a violation of (i) Article 6 (§ 2.2-4367, et seq.), of this chapter, (ii) the Virginia Governmental Frauds Act (§ 18.2-498.1, et seq.), (iii) Chapter 4.2 (§ 59.1-68.6, et seq.) of Title 59.1 or (iv) any substantially similar law of the United States or another state;
 - f. The Contractor or any officer, director or owner thereof is currently debarred pursuant to an established debarment procedure from bidding or contracting by any public body, agency of another state or agency of the federal government; and
 - g. The Contractor failed to provide to the public body in a timely manner any information requested by the public body relevant to subdivisions a through f of this subsection. In the event that a Contractor is denied prequalification, a written notification shall state the reason(s) for such denial of prequalification and the factual basis of such reason(s).
- 9. In determining if a Contractor has the “appropriate experience” to be prequalified, SCPS may consider and use specific minimum experience requirements established by the Assistant Superintendent for Operations or his designee for the specific project. SCPS may also consider the Contractor’s past performance on the projects that provide its past experience to determine if the projects provide the appropriate experience required.
 - 10. To the extent any provision in this process is deemed to be inconsistent with Code of Virginia §2.2-4317, whether due to amendment of that statutory provision or otherwise, then the provisions of §2.2-4317 shall control as to such inconsistency.
 - 11. The provisions of this process and its implementation are intended to be severable, and if any provision is deemed invalid, this shall not be deemed to affect the validity of other provisions.
 - 12. This prequalification process does not apply to any procurement done under the Public-Private Education Facilities and Infrastructure Act of 2002 (“PPEA”), Code of Virginia §56-575.1, et. seq., and is in no way intended to limit SCPS’s discretion in the way it selects Contractors under PPEA.

13. A determination that a Contractor is prequalified does not necessarily preclude SCPS from determining that such Contractor is not responsible following Bid opening. Among other things, a change in circumstances or change in information, as well as different criteria allowed to be considered for prequalification versus responsibility, may lead to a different result. For example, a prequalified Contractor that becomes debarred between prequalification and Bid opening, or a Contractor who is substantially discovered not to have been totally candid in answering its prequalification questionnaire, might be deemed non-responsible.
14. Prequalification of a Contractor to Bid on one project does not prequalify that Contractor to Bid on a different project or mean that the Contractor will necessarily be deemed a responsible Bidder for a different Project.
15. Neither this Prequalification Process nor its implementation by SCPS shall be deemed to create any Contract right in any prospective Contractor or to give any prospective Contractor any right beyond that conferred by Code of Virginia §2.2-4317. All prospective Contractors shall be responsible for their own expenses in applying prequalification, and SCPS shall have no liability for any such expense.

END OF PREQUALIFICATION PROCESS FOR CONSTRUCTION PROJECTS.

INSTRUCTIONS TO CONTRACTORS REGARDING PREQUALIFICATION PROCESS

For

**Classroom, Health/PE and Fine Arts
Colonial Forge High School
Stafford County, Virginia**

A. Purpose

1. Stafford County Public Schools (herein referred to as "SCPS") has established a Prequalification Process pursuant to Section 2.2-4317 of the Code of Virginia. A copy of the Prequalification Process for Construction Projects is included in the Prequalification Package.
2. The purpose of the Prequalification Process is to provide SCPS with a means to determine which General Contractors (herein referred to as "Contractors") are qualified to participate in bidding for construction of the Project.
3. Only those Contractors who have duly complied with the Prequalification Process and have been determined to be qualified will be prequalified to Bid, and be eligible to submit construction Bids on the Project.
4. The Project is generally defined in the Invitation to Prequalify to Bid.

B. Application

1. Contractors wishing to prequalify to Bid must submit their Application in the following form:
 - a. Contractor's Application to Prequalify to Bid.
 - b. Contractor's Qualification Statement and Questionnaire.
 - c. Contractor's Informational or marketing brochure, if available.
2. If questions arise concerning the Prequalification Process or the Project, contact the SCPS Assistant Superintendent, Scott Horan, for information and clarifications at (540) 658-6540.
3. Prequalification Packages are available in accordance with the Invitation.
4. Submit **Five (5) Applications** with all supporting data with each application.
5. Each copy of the Contractor's Qualification Statement and the Questionnaire shall have original signatures (and shall be sealed if a corporation) and shall be notarized and sealed by a Notary Public.
6. Applications shall be submitted prior to the Deadline for Submittals as described in the Invitation. No late applications will be accepted.
7. Applications, which are incomplete or illegible, may be rejected at the discretion of SCPS. Determination of the completeness of the application will be at the sole discretion of SCPS.

8. SCPS reserves the right to waive any informality and/or to request additional information from Contractors, at its discretion.
9. By submitting an Application, the Contractor agrees that SPCS and/or its representative(s) may research and/or verify the information provided and contact third-parties regarding such information, at its discretion.

C. Addenda

1. Any clarifications, alterations, or changes made to this package shall not be valid unless included in an Addendum.
2. Addenda will be emailed or delivered to those Contractors whom are listed with SCPS for a Prequalification package.
3. No Addenda modifying the Prequalification Package will be issued within a period of twenty four (24) hours prior to the deadline of submittals, in addition to intervening Saturdays, Sundays, and legal holidays (if any). If it is necessary to issue an Addendum within the twenty four (24) hour period, the date shall be extended without the requirement of re-advertising.
4. Each Contractor shall ascertain from SCPS prior to submitting their Application, that they have received all Addenda issued, and shall acknowledge their receipt of same in the Application.

D. Evaluation

1. The criteria upon which qualifications of Contractors will be evaluated are set out at paragraphs 8 and 9 of the Stafford County Public Schools' Prequalification Process for Construction Projects. The objective of the evaluation is to objectively determine which Contractor(s), in the opinion of SCPS and its representative(s), are qualified to perform the Work required for the Project. Each Contractor retains the sole responsibility for adequately demonstrating its own capabilities so that it is perceived to be qualified for the project.
2. Evaluation of the Contractor's qualification to perform will be based upon the criteria indicated in paragraph 1 above, including "appropriate experience" required to prequalify for this project includes:
 - a. Specific minimum construction experience that constitutes "appropriate experience" required to prequalify for this Project includes:
 - (1) Successful completion of a minimum of (5) educational projects in excess of twenty-five thousand (25,000) square feet or five million dollars (\$5,000,000) value for each project, in the past ten (10) years. Provide the name and contact information of the Owner representative for each project.
 - (2) Successful completion of educational projects of similar size and scope as this Project.
 - (3) Successful completion of phased, occupied addition and renovation projects of similar size and complexity as this Project.
 - (4) Level of complexity shall be determined by considering the following elements: program elements (classrooms, science labs, culinary arts, performing arts, etc.), multi-phased construction, fire-rated or protected construction, automatic building systems (ATC controls, fire alarm, security, technology wiring infrastructure, and intercommunications); central plant (boilers, water pumps, fire pump, chiller, evaporative cooler); automatic sprinkler system, steel and masonry bearing construction; masonry exterior and interior walls;

aluminum composite material/ panels; pre-manufactured metal roofing, asphalt shingle roofing, and built-up asphalt roofing; and site work commonly associated with educational facilities.

- b. The same minimum construction experience requirements will also apply to Contractor's project manager and superintendent to be used in the Project. The Contractor's project manager shall possess a minimum of five (5) years educational construction project experience as the primary project manager on projects of similar size and complexity as this project. In addition, the Contractor's superintendent shall possess a minimum of five (5) years educational construction project experience as the primary superintendent on projects of similar size and complexity as this project. Provide the name and contact information of three (3) Owner references for each.
 - c. SCPS may, in its discretion, consider other experience by Contractor and its project manager and superintendent closely analogous and comparable, in SCPS's judgment, to specify minimum construction experience specified in D.2.a above as satisfying the requirements of D.2.a.
3. Additional information or clarification may be requested after the Application has been submitted. Contractors shall respond to such requests within three (3) calendar days after receipt of such requests.
 4. Information found to be incorrect, misleading, or non-responsive may be sufficient cause to reject the Application at the discretion of SCPS.
 5. Subject to Virginia Law, upon Contractor's proper designation, voluntary information submitted by Contractor shall be considered a trade secret or proprietary information.
 6. A list of Contractors determined to be Prequalified to Bid will be made available in the Construction Bid Documents.

E. Notification of Eligibility for Bidding

1. All contractors submitting an Application will be notified of SCPS's determination.
2. Only those Contractors determined to be qualified will be prequalified to Bid.

END OF INSTRUCTIONS TO CONTRACTORS REGARDING PREQUALIFICATION PROCESS

CONTRACTOR'S APPLICATION TO PREQUALIFY TO BID

(The Application)

REPRODUCE "THE APPLICATION" ON CONTRACTOR'S LETTERHEAD

To: Stafford County
Purchasing Office
P.O. Box 339
1300 Courthouse Road
Stafford, Virginia 22555-0339

Re: Application to Pre-Qualify to Bid

To Whom It May Concern:

The undersigned Contractor, being familiar with the project description outlined herein, hereby submits to Prequalify to Bid for the Classroom, Health/PE and Fine Arts Addition-Colonial Forge High School for Stafford County Public Schools, in Stafford County, Virginia in accordance with the Prequalification Package.

The undersigned further certifies that additional research into this Contractor's history and past work may be conducted by Stafford County Public Schools or its representative(s), and that insurance and bonding requirements for the Project can be met by the Contractor.

Following is an enumeration of the documents and information comprising this Application:

1. This Application.
2. The Contractor's Qualification Statement and Questionnaire, signed, notarized, and sealed.
3. Attachments as necessary to provide the information required by the Contractor's Qualification Statement and Questionnaire.

Sincerely,

(Authorized Signature of Contractor's Representative)

END OF CONTRACTORS APPLICATION TO PREQUALIFY TO BID

**CONTRACTOR'S QUALIFICATION
STATEMENT AND QUESTIONNAIRE**

Submitted to: Stafford County
 Purchasing Office
 P.O. Box 339
 1300 Courthouse Road
 Stafford, Virginia 22555-0339

	Parent Organization	Office To Perform Work (If other than parent organization)
Name		
Mailing Address	<hr/>	<hr/>
	<hr/>	<hr/>
Street Address	<hr/>	<hr/>
	<hr/>	<hr/>
(If other than mailing address)	<hr/>	<hr/>
Telephone		
Number	()	()
E-mail Address	<hr/>	<hr/>
	<hr/>	<hr/>

Name, telephone number, and e-mail address of Contractor's point of contact concerning this questionnaire:

Check one of the following, as applicable:

_____ Corporation _____ Partnership _____ Individual _____ Joint Venture
_____ Other _____

List all of Contractor's subsidiaries, parent organization; and affiliates:

Classroom, Health/PE and Fine Arts
Colonial Forge High School
(RFQ #1210143)

Stafford County Public Schools
E-1

Check below if the Contractor requests that all information voluntarily submitted shall be considered a trade secret or proprietary information protected from the Freedom of Information Act disclosure, subject to the provisions of Subsection D of 92.2-4342, of the Code of Virginia:

_____ Yes _____ No

1. ORGANIZATION (of the office of the Contractor that is proposed to perform the Work)

1.1. How many years has the office that is proposed to perform the Work been in business as a Contractor?

1.2. How many years has the office that is proposed to perform the Work been in business under its present business name?

1.2.1. Under what other or former names has the office that is proposed to perform the Work operated?

1.3. If you answer "yes" to any of the following, please provide the name, address, phone number, persons to contact, and circumstances related to the question in a separate attachment.

1.3.1. Has the Contractor or any of its officers, directors, or owners had judgments entered against any of them within the past ten years for the breach of contracts for governmental or nongovernmental construction, including, but not limited to, design-build or construction management?

_____ Yes _____ No

1.3.2. Has the Contractor or any of its officers, directors, owners, project managers, procurement managers, or chief financial officials been convicted within the past ten years of a crime related to any activities at all related to any governmental or nongovernmental construction or contracting, including, but not limited to, a violation of (i) Article 6 (92.2-4367 et seq.) of this chapter, (ii) the Virginia Governmental Frauds Act (9 18.2-498.1 et seq.), (iii) Chapter 4.2 (9 59.1-68.6 et seq.) of Title 59.1, or (iv) any substantially similar law of the United States or another state?

_____ Yes _____ No

1.3.3. Is the Contractor or any officer, director, or owner thereof currently debarred pursuant to an established debarment procedure from bidding or contracting by and public body, agency of another state or agency of the federal government?

_____ Yes _____ No

1.3.4. Are there any claims, arbitration proceeding or suits of any kind pending or brought within the last five years against the Contractor or any of its officers, directors, or owners relating in any way to any contract?

_____ Yes _____ No

- 1.3.5. Have any federal, state, or local governmental agencies, institutions, public bodies, or public entities excluded, suspended, or barred Contractor or any of its officers, directors, or owners from bidding on any contract within the past ten years?

_____ Yes _____ No

2. LICENSING (local, state, and/or nationwide)

- 2.1. Does the Contractor have a Class A Virginia General Contractor's license?

_____ Yes _____ No

- 2.2. What is the Contractors Class A Virginia Contractor's license number?

- 2.3. Who is Contractor's "Designated Employee" within the meaning of the licensing statute and its implementing rules for purposes of its Virginia Class A General Contractor's license?

- 2.4. What is the role of the Contractor's Designated Employee in the Contractor's organization?

3. CLAIMS/EXPERIENCE

- 3.1. Has the Contractor (parent organization and/or the office that is proposed to perform the Work) ever been denied Prequalification by any governmental or public agency, entity, or body in the last ten years? If so, provide the date, the name and address of the entity, the reason for denial, and attach a copy of the notice of denial.

_____ Yes _____ No

Explanation: _____

- 3.2. Legal Issues:

- 3.2.1. Has the Contractor ever failed to complete any work awarded to it?

_____ Yes _____ No

If the answer to this question is yes, provide the name of the Project, Owner, and Architect/Engineer, including Company name, address, and phone number, associated with the event; and details of the failure to complete.

- 3.3. List all construction projects that **the specific office which will perform this work** *has in progress*. Do **not** include projects being performed by a home office or branch office other than the specific office that will perform this work.

- 3.3.1. Include for each, the Owner's name, address, project location, and contact person with phone number of each project.
- 3.3.2. State total project cost of the work in progress and under contract.
- 3.3.3. Include for each, architect's firm name, telephone number, and appropriate contact person.
- 3.4. Attach a list of new educational projects as noted within the "Instructions to Contractors", in excess of two hundred thousand (200,000) square feet or sixty million dollars (\$60,000,000) value for each project, that the office that is proposed to perform the Work *has completed* in the past ten (10) years.

The list shall be limited to projects performed by **the specific office from which the project will be managed.** Do not include projects being performed by a home office or branch office other than the **specific office that will perform this work.**

- 3.4.1. Include for each, the Owner's name, address, project location, and contact person with phone number for each project.
- 3.4.2. State total project cost of the work.
- 3.4.3. Include for each, Architect's firm name, telephone number, and appropriate contact person.

4. SURETY

- 4.1. Certify below that the Contractor can obtain a Surety Bond from a corporation included on the United States Treasury list of acceptable sureties corporations in the amount and type required for this project (Bid bond as required by law, Performance and Payment Bond for one hundred (100%) of the contract sum) and can provide evidence of such ability, if requested:

_____Yes _____No

- 4.1.1. Name of surety/bonding company:

- 4.1.2. Name and address of the bonding company agent:

- 4.1.3. Current bonding capacity with a contract surety/bonding company:

- 4.1.3.1. For any single project:

- 4.1.3.2. For all projects:

4.1.4. Current line of bonding credit that surety or sureties have extended to the Contractor (i.e., current outstanding bonds).

4.1.5. Have Performance or Payment Bond claims ever been made to a surety for this Contractor on any project, past or present, within the past five years? If the answer is yes, please describe the claim, provide the name and address of the surety involved and the person or entity making the claim, and state the resolution of the claim:

_____ Yes _____ No

4.1.6. Has any surety refused to bond the Contractor on any project in the last five years? If the answer is yes, provide the name and address of the surety company and specify the reasons given for the refusal:

_____ Yes _____ No

5. FINANCING (Financial information will be kept confidential)

5.1. Has the Contractor ever had a Bankruptcy Petition filed in its name, voluntarily or involuntarily?

_____ Yes _____ No

5.1.1. If the answer is yes, specify the date, circumstances, and resolution.

5.2. Is the Contractor currently in default on any loan agreement or financing agreement with any bank, financial institution, surety, or other entity?

_____ Yes _____ No

5.2.1. If the answer is yes, specify details, circumstances, and prospects for resolution.

5.3. Attach a current financial statement of your firm. Will your firm act as a guarantor of the contract for Construction?

_____ Yes _____ No

6. OTHER

6.1. List and/or attach any additional information that the Contractor believes will assist the Owner in evaluating its qualifications for this Project.

The undersigned Contractor certifies that it is a Class A Contractor under 54.1-1100 et seq., of the Code of Virginia. The undersigned Contractor agrees to comply with and be bound by Stafford County Public Schools' Prequalification Process.

The undersigned hereby acknowledges receipt of Addenda (if any):

Addendum No. _____, dated _____ Addendum No. _____, dated _____

Addendum No. _____, dated _____ Addendum No. _____, dated _____

The undersigned affiant certifies under oath and under penalty of perjury that the information contained in this Application and Qualification Statement and Questionnaire and attachments thereto, and any other information submitted with this Application is complete, true, and correct so as not to be misleading in any way.

(Firm Name)

(Seal if Corporation)

(Address)

(City, State, Zip Code)

(Signature)

(Title)

Date

STATE of _____, County/City of _____

_____, personally known to me or satisfactorily identified to me personally appeared before me this _____ day of _____, 20____, and swore or affirmed under penalty of perjury that the information contained in this Application and Qualification Statement and Questionnaire and attachments thereto, and any other information submitted with it was complete, true, and correct so as not to be misleading in any way.

Notary Public Signature _____

My Commission expires _____

(Notary Seal)

END OF CONTRACTOR'S QUALIFICATION STATEMENT AND QUESTIONNAIRE